



Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY

DEPED-DIVISION OF CAGAYAN DE ORO CITY
RELEASED
DATE: OCT 01 2025
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Office of the Schools Division Superintendent

30 Sept 2025

DIVISION MEMORANDUM

No. 865 s.2025

SUBMISSION OF ACTION PLAN FOR THE CONDUCT OF EARLY LANGUAGE LITERACY ASSESSMENT (ELLNA), NATIONAL ACHIEVEMENT TEST (NAT), AND NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE)

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Curriculum Implementation Division Personnel
Schools Governance and Operations Division Personnel
Concerned Secondary School Heads
This Division

1. To ensure readiness of learners in the conduct of ELLNA and NAT, all elementary and secondary school heads are directed to submit their action plan to the division office through the Curriculum Implementation Division on or before October 6.
2. Enclosure No. 1 contained the template of the action plan.
3. Conduct of sessions/review for the said assessments must start in October to give ample time for the preparation and readiness of learners. Refer also to the school calendar for guidance.
4. In adherence to the Equal Opportunity Policy (EOP), inclusive and fair treatment is accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.

[Signature]
ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

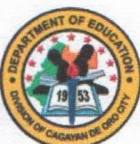
ASSESSMENT

ELLNA

NAT

NCAE

DM-167-CID-IM-(JGTV)/submission of action plan for the conduct of early language literacy assessment (ellna), national achievement test (nat), and national career assessment examination (ncae)
September 30, 2025



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Effectivity		Page	1 of 1



Republic of the Philippines
Department of Education
REGION X-NORTHERN MINDANAO
DIVISION OF CAGAYAN DE ORO CITY

ACTION PLAN IN _____
SCHOOL YEAR _____

PROGRAM/ACTIVITY	OBJECTIVES	TIME FRAME	STRATEGIES	PERSONS INVOLVED	RESOURCES/ FUNDING	OUTPUT INDICATORS	OUTCOME INDICATORS

Prepared and submitted by:

(Master Teacher / Program Coordinator)

Noted:

(School Head)

(PSDS)

JEAN S. MACASERO
Chief ES, CID

OR

Prepared and submitted by:

(School Head)

Noted:

(PSDS)

JEAN S. MACASERO
Chief ES, CID